

## Har Shalom Board Meeting, December 15, 2015

### *Agenda*

*Baruch atah Adonai Eloheinu melech ha-olam. Asher kid'shanu b'mitzvotav v'tzivanu La'asok b'tsorchey tzibbur.*  
Blessed are you, our Eternal God, ruler of the Universe. You have sanctified us with your Mitzvot, and commanded us to occupy ourselves with the needs of the community.

### **Review of November Minutes**

#### **General items for discussion:**

Finance update—Monthly results for November, Workflow enhancements, January plans

Laurie Report & contract update

B'nai mitzvah Guide

## Har Shalom Board Meeting Minutes

**Present:** *Holly Kingsford, Bert Chessin, Pat Cohen, Sherry Kolenda, Lida Running Crane, Laurie Franklin, Ya'el Winston, Barb Gross, Ari Margo*

Topic	Discussion	Action
<b>Finance Update</b>	<p>In November, we spent more than we took in. But with the surplus from October, we were able to pay our expenses normally.</p> <p>Board discusses upcoming fundraising goals, beyond the matching campaign that began December 15<sup>th</sup>.</p> <p>Property taxes to be accrued monthly rather than semi-annually. Payroll taxes to be paid monthly rather than quarterly.</p> <p>Bookkeeper to be able to pay certain bills without treasurer approval (such as Northwestern Energy and other regular bills), as well as reimbursements. This will allow the Treasurer to be able to continue in her position despite time restraints during tax season.</p> <p>Treasurer presents the possibility of Har Shalom financial statements being added to website in January--if possible--for transparency and accountability with the membership. It would include a mid-year balance sheet, statements of cash flows and profit and loss. Loaner details would remain anonymous. Wages and salaries would be grouped together to avoid disclosing hourly rates.</p> <p>Board discusses pros and cons of financial transparency, and the possibility of providing a simpler report than proposed (more of a summary rather than detailed information), with more detailed information being available upon request. Treasurer explains that financial transparency is important for donors. Board discusses that there may be some unknown dangers associated with the proposed transparency. Board to revisit this matter in January board meeting before the website is updated. Proposed website content to be presented at meeting.</p> <p>Preparation is underway for W2s and 1099s, which will be sent out in January.</p> <p>Treasurer presents pros and cons for staying on as Treasurer, as well as a middle ground. Treasurer is interested in a purely financial role, rather than a broader "Community Member" role. Committees are in place that can assume the "Community Member" requirements so that the Treasurer can operate within her strengths (financial).</p>	<p><b>Vice President</b> to research possible issues with posting financial reports on the website.</p>

Topic	Discussion	Action
<b>November Minutes</b>	November minutes approved.	

Topic	Discussion	Action
<b>Fundraising</b>	The matching funds campaign is active and is on the website. Finance team has been calling potential donors and is already getting good responses.	

Topic	Discussion	Action
<b>Laurie's Report</b>	Report attached.  January 6 <sup>th</sup> through 13 <sup>th</sup> , Laurie will be out of town.	

Topic	Discussion	Action
<b>B'nai Mitzvah Guide</b>	The handbook needs to be edited in January. It should be more of an inspirational document rather than a laundry list.	

Topic	Discussion	Action
<b>Chairs</b>	To be delivered in a couple of weeks. Existing chairs could be stored in garage for outdoor activities. They could also be donated or sold.	

Topic	Discussion	Action
<b>Administrative</b>	Administrator to check the postmarks on checks to make sure payments are paid into the correct calendar year.  Administrator to update PayPal donations for campaign on Christmas Day, but not work the usual shift. 2 hours to be worked remotely.  Administrator requests pay increase for 2016.	

## **Report from Laurie Franklin to Har Shalom Board Tues December 15, 2015**

*Activities November 18 to Present*

**Note:** *I'll be attending an ALEPH Ordination Program student Shabbaton, followed by OHALAH rabbinic association meeting, Jan 6 to 13.*

### **Service Leading**

- Kabbalat Shabbat 11/20
- First Saturday 12/5

### **Torah Study, with Hebrew at 9 am**

- 11/21

### **Other Classes**

- Becoming Jewish 11/15, 12/6
- Davenology 12/1

### **Planning/Administration**

- Weekly meetings with Holly
- Annual Meeting 11/22

### **Special Events**

- Hanukkah songs with Atidaynu, 11/22
- Planning session with Janette Hillis-Jaffe for 1/31 wellness program at Har Shalom 12/3
- Hanukkah lighting, 6 nights
- MIC Voices of Faith concert at Har Shalom 12/10
- Hanukkah party 12/12 (rehearsal 12/6)

### **Pastoral**

- Office hours, Tuesdays 1 to 4 pm, with special appointments at other times
- Eulogy interview 12/9 and Funeral 12/10 (travel to Helena)

### **Community Relations**

- Faith and Climate group planning 11/18
- Missoula Ministerial Association 12/2
- Moms Demand Action rally 12/13
- CS Porter Middle School presentations about Judaism, 12/11, 12/14 (five separate presentations)
- In formation: group to counter Islamophobia in Missoula

### **Professional**

ALEPH student board co-president

ALEPH student representative to ALEPH board

Three full-semester courses: Biblical History and Civilization I, Modern Jewish Thought, Jewish Emancipation